



District Executive (Informal)

Thursday 9th June 2022

9.30 am

**Virtual Meeting
using Zoom meeting software**

The following members are requested to attend the meeting:

Jason Baker
Mike Best
John Clark
Adam Dance
Sarah Dyke

Peter Gubbins
Val Keitch
Tony Lock
Peter Seib
Nicola Clark

Any members of the public wishing to address the meeting at Public Question Time need to email democracy@southsomerset.gov.uk by 9.00am on Wednesday 8 June 2022

The meeting will be viewable online at:

https://www.youtube.com/channel/UCSDst3IHGj9WoGnwJGF_soA

For further information on the items to be discussed, please contact democracy@southsomerset.gov.uk

This Agenda was issued on Monday 30 May 2022.

Jane Portman,
Chief Executive

**This information is also available on our website
www.southsomerset.gov.uk and via the Modern.gov app**

Information for the Public

In light of the coronavirus pandemic (COVID-19), District Executive Committee will meet virtually via video-conferencing to consider reports. As of 7 May 2021 some interim arrangements are in place for committee meetings.

At the meeting of Full Council on 15 April 2021 it was agreed to make the following changes to the Council's Constitution:

- a) To continue to enable members to hold remote, virtual meetings using available technology;
- b) To amend Part 3 (Responsibility for Functions) of the Council's Constitution to allow those remote meetings to function as consultative bodies and delegate decisions, including Executive and Quasi-Judicial decisions, that would have been taken by those meetings if the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 had continued in force to the Chief Executive (or the relevant Director in the Chief Executive's absence) in consultation with those meetings and those members to whom the decision would otherwise have been delegated under Part 3 of the Constitution;
- c) The delegated authority given under (b) will expire on 31 July 2021 unless continued by a future decision of this Council;

For full details and to view the report please see -

<https://modgov.southsomerset.gov.uk/ieListDocuments.aspx?CId=137&MId=2981&Ver=4>

Further to the above, at the meeting of Full Council on 8 July 2021, it was agreed to extend the arrangements for a further 6 months to 8 January 2022, and at the Council meeting of 16 December 2021, a further extension to 8 July 2022 was agreed.

For full details and to view the reports please see -

<https://modgov.southsomerset.gov.uk/ieListMeetings.aspx?CId=137&Year=0>

District Executive

Meetings of the District Executive are usually held monthly, at 9.30am, on the first Thursday of the month (unless advised otherwise).

The District Executive co-ordinates the policy objectives of the Council and gives the Area Committees strategic direction. It carries out all of the local authority's functions which are not the responsibility of any other part of the Council. It delegates some of its responsibilities to Area Committees, officers and individual portfolio holders within limits set by the Council's Constitution. When major decisions are to be discussed or made, these are published in the Executive Forward Plan in so far as they can be anticipated.

The Executive Forward Plan and copies of executive reports and decisions are published on the Council's web site: <http://modgov.southsomerset.gov.uk/ieDocHome.aspx?bcr=1>

Agendas and minutes can also be viewed via the modern.gov app (free) available for iPads and Android devices. Search for 'modern.gov' in the app store for your device, install, and select 'South Somerset' from the list of publishers, then select the committees of interest. A wi-fi signal will be required for a very short time to download an agenda but once downloaded, documents will be viewable offline.

Public participation at meetings (held via Zoom)

Public question time

We recognise that these are challenging times but we still value the public's contribution to our virtual meetings. If you would like to participate and contribute in the meeting, please join on-line through Zoom at: <https://zoom.us/join> You will need an internet connection to do this.

Please email democracy@southsomerset.gov.uk for the details to join the meeting.

If you would like to view the meeting without participating, please see: https://www.youtube.com/channel/UCSDst3IHGj9WoGnwJGF_soA

The period allowed for participation in Public Question Time shall not exceed 15 minutes except with the consent of the Chairman and members of the Committee. Each individual speaker shall be restricted to a total of three minutes.

If you would like to address the meeting at Public Question Time, please email democracy@southsomerset.gov.uk by 9.00am on Wednesday 8 June 2022. When you have registered, the Chairman will invite you to speak at the appropriate time during the virtual meeting.

Virtual meeting etiquette:

- Consider joining the meeting early to ensure your technology is working correctly.
- Please note that we will mute all public attendees to minimise background noise. If you have registered to speak during the virtual meeting, the Chairman will un-mute your microphone at the appropriate time.
- Each individual speaker shall be restricted to a total of three minutes.
- When speaking, keep your points clear and concise.
- Please speak clearly – the Councillors are interested in your comments.

District Executive (Informal)

Thursday 9 June 2022

Agenda

1. Minutes of Previous Meeting

To approve as a correct record the minutes of the informal District Executive meeting held on 12 May 2022.

2. Apologies for Absence

3. Declarations of Interest

In accordance with the Council's current Code of Conduct (as amended 26 February 2015), which includes all the provisions relating to Disclosable Pecuniary Interests (DPI), personal and prejudicial interests, Members are asked to declare any DPI and also any personal interests (and whether or not such personal interests are also "prejudicial") in relation to any matter on the Agenda for this meeting.

Members are reminded that they need to declare the fact that they are also a member of a County, Town or Parish Council as a Personal Interest. Where you are also a member of Somerset County Council and/or a Town or Parish Council within South Somerset you must declare a prejudicial interest in any business on the agenda where there is a financial benefit or gain or advantage to Somerset County Council and/or a Town or Parish Council which would be at the cost or to the financial disadvantage of South Somerset District Council.

4. Public Question Time

5. Chairman's Announcements

Items for Discussion

6. Millers Garage Car Park, Crewkerne (Pages 5 - 12)

7. Yeovil Refresh Public Realm Change of Scope Request (Urgent Item) (Pages 13 - 18)

8. District Executive Forward Plan (Pages 19 - 23)

9. Date of next Meeting (Page 24)

10. Exclusion of Press and Public (Page 25)

11. Briefing on Local Government Reorganisation (Confidential) (Page 26)

Millers Garage Car Park, Crewkerne

Executive Portfolio Holder:	Cllr John Clark, Portfolio Holder for Economic Development including Commercial Strategy
Ward Member(s)	Cllr Mike Best, Cllr Ben Hodgson, Cllr Robin Pailthorpe
SLT Lead:	Jill Byron, Solicitor and Monitoring Officer
Service Manager:	Robert Orrett, Commercial Property, Land and Development Manager
Contact Details:	Robert.orratt@southsomerset.gov.uk or 01935 462075

Purpose of the Report

1. To present a proposal for an alternative approach to delivering the proposed new public car park facility at this location which also unlocks delivery of new housing on adjoining land.

Forward Plan

2. This report appeared on the District Executive Forward Plan with an anticipated Committee date of June 2022.

Public Interest

3. The proposal will involve some further delay in the construction and use of the planned new car park. But, it would produce a material financial saving for the council which ultimately benefits all residents and enable an area allocated for housing to be brought forward.

Recommendations

4. That District Executive recommend that Full Council agree to:-
 - a. Note the contents of the report.
 - b. Approve the Alternative Development Approach and pause the council's project of directly constructing the new car park itself.
 - c. Delegate the power to the Solicitor and Monitoring Officer to enter into a legal agreement meeting the general basis set out in the Proposal section of this report.
 - d. Once the Alternative Development Approach has been legally concluded, vire the capital budget for the project, of £210k, into the Corporate Capital Contingency Budget.

Background

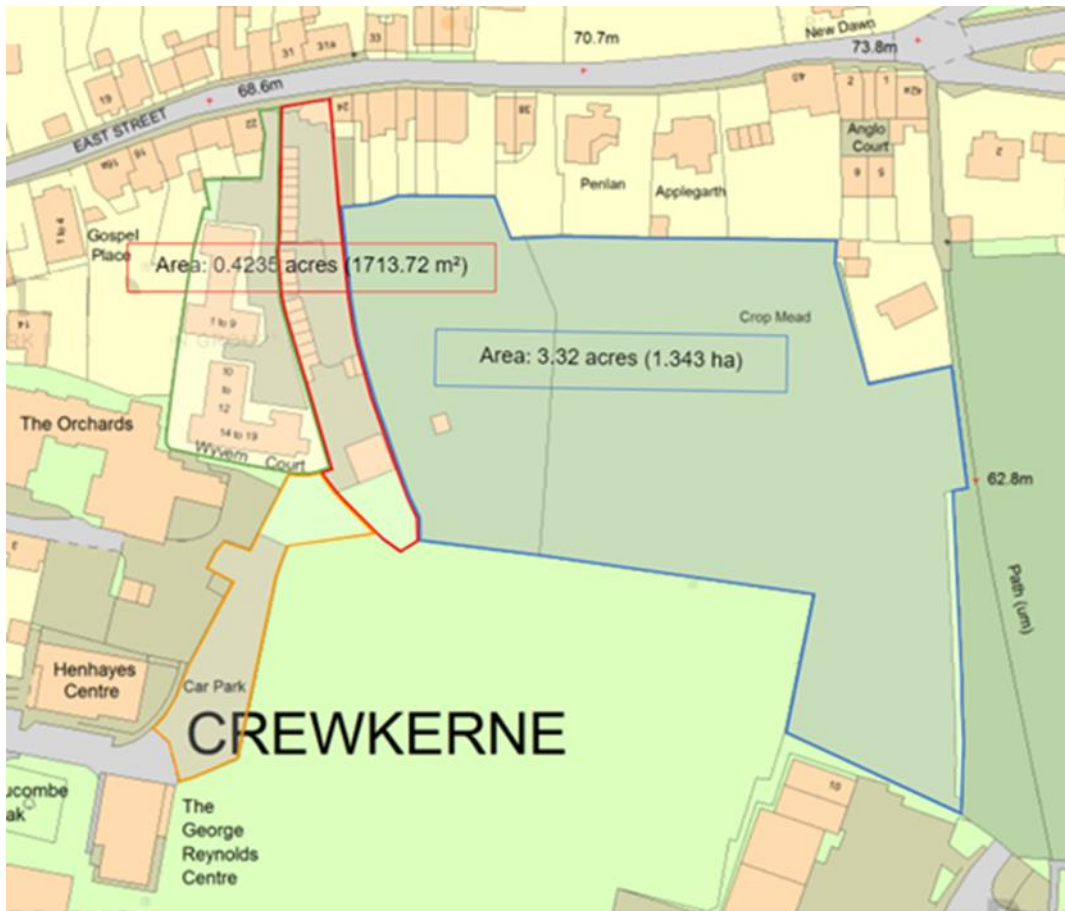


South Somerset District Council

5. SSDC purchased a parcel of land known as Millers Garage Crewkerne in late 2014 for £225,000 with the aim of delivering additional long-stay car parking near the town centre, responding to a study of parking needs.
6. Following purchase, a considerable period of time was spent exploring the potential to amend the development approach so that our new land could help unlock the adjoining parcel in separate ownership (the residential development land). That land is part of the SSDC identified housing land supply.
7. There did not appear to be a likely and viable alternative to access the residential development land for housing development other than the combined SSDC Millers Garage land and a strip of land within the ownership of the adjoining Wyvern Court property to the west.
8. Eventually, in 2018 that attempt stalled because the approach required could not be achieved.
9. The SSDC team then proceeded to secure detailed planning permission for the car park development as a standalone project using the land it had already acquired, including highways access from County Highways. This permission is entrance only and the exit is to the south through the Crewkerne Town Council owned Henhayes car park.
10. The approved capital budget for 2022-23 includes £210,000 for this project. If the project as designed is progressed immediately it should be completed before end of March 2023.

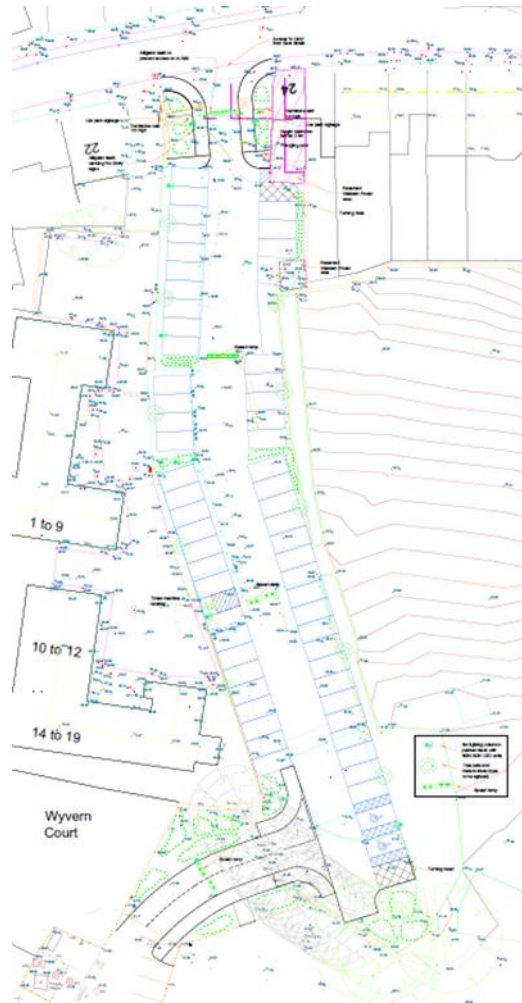
Plan

11. The SSDC owned site (0.42 acres) is shown edged red on the plan below, the residential development land blue (3.32 acres), Wyvern Court green and Henhayes car park orange.



Car Park project

12. The Capital Programme for 2022-23 includes £210,000 for the project to construct this car park. The project to conclude technical design, tender and construction this calendar year is achievable provided we commit immediately. There has been strong desire from members to see this project progressed and delivered.
13. The design layout for the planned car park is shown below.



Alternative Development Approach

14. Renewed contact was made with the council in 2021 to explore once more the potential for the Council's Millers Garage land to provide the solution for enabling access to the residential development land. The contact was by a development partner working with the owners of the residential development land and sought to explore again the willingness of SSDC to support the combined approach.
15. Key points arising from this:
 - a. The idea of the combined approach offers benefits – financial and social.
 - b. If SSDC contribute to unlocking access then we should expect to benefit from “ransom value”, likely shared with Wyvern Court owners whose agreement would also be required.
 - c. Enabling delivery of an otherwise stalled housing site in one of our towns contributes to Council Plan objectives.
 - d. The usability of the car park may be improved by running across the contours of significantly sloping ground rather than up and down.
16. A briefing summary was shared with members of Area West Committee seeking a steer. Subsequent to this, officers have been contacted by the development partner and the



South Somerset District Council

owners of the residential development land on the basis of a solution involving the Wyvern Court owners, and outline terms for a transaction have been discussed.

Proposal

17. The development partner and the owners of the residential development land will progress either two planning applications or a hybrid application. The intention is to seek early full approval for the access road (in/out access off East Street) and the revised car park layout to avoid it being delayed as part of any detailed residential application due to the phosphate issue.
18. The developer would construct at its own expense the access road to adoptable standard and the new SSDC car park, and deliver acceptable collateral warranties for design and construction of the works.



19. Once the developer has achieved practical completion of the car park and the road is useable with acceptable easements until adoption, SSDC would exchange freehold land areas to achieve the position where it owns the freehold of the new car park and connection to Crewkerne Town Council ownership and the developer receives in return the residual former SSDC land acquired within the Millers Garage acquisition. On the plan below, the red edged area is the current SSDC freehold. Following completion of the new car park, the red edged area with the exception of the green edged and cross hatched would be exchanged for the blue edged area. This would give SSDC freehold ownership of the new car park.



- 20. The net property disposal/acquisition land transaction would be negligible in land payment terms although the net consideration would be c£225,000 and this should be seen as the “disposal” value.
- 21. The “value” to SSDC is considered reasonable or better than reasonable in the context of prevailing development land values and the dynamics of the scenario.

Benefits

- 22. SSDC would receive the car park project completed to acceptable standards without using the allocated capital, and at nil cost beyond transaction fee costs.
- 23. SSDC officer resource demands would be reduced assisting with focus on other capital projects.
- 24. The wider advantages listed above would be delivered.
- 25. Risk of project cost overrun avoided.

Risks

- 26. Start on site will be later than if we proceed with consented project.
- 27. Preparation, submission and determination of planning application followed by detailed design and delivery of car park, and road construction would be likely to take 14-18 months.
- 28. Grant of planning permission cannot be guaranteed in which case the proposal would not deliver.
- 29. At that point the opportunity for SSDC to deliver the new car park will have been lost and it would need to be decided and funded by Somerset Council.

Financial Implications

30. The recommended Alternative Development Approach would result in £210,000 budgeted capital expenditure not being required. This amount could be released into the Corporate Capital Contingency Budget. There will be revenue implications in terms of car parking income, operating costs and longer term maintenance. The expectation is that the revenue will meet the costs average over the medium term.

Legal implications (if any) and details of Statutory Powers

31. If District Executive approves this recommendation, it will be necessary to conclude an option agreement or conditional contract between the parties so that the responsibilities and obligations of each party are clear and contractually binding. This is a relatively standard form of agreement for development situations.

32. The Council has wide ranging legal powers in relation to this transaction including the General Power of Competence under Section 1 of the Localism Act 2011.

33. S.120 Local Government Act 1972 –

Acquisition of land by agreement by principal councils for the purpose of its functions under this or any other enactment, or the benefit, improvement or development of their area the council may acquire by agreement any land, whether situated inside or outside their area.

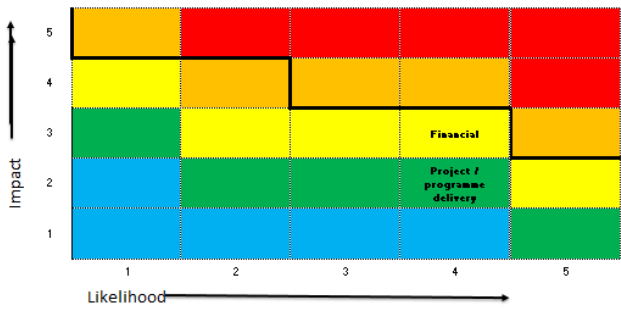
34. S.145 Local Government Act 1972

A local authority may do, or arrange the doing of, or contribute towards the expenses of the doing of, anything (whether inside or outside their area) necessary or expedient for any of the following purposes, that is to say: (a) the provision of entertainment (b) the provision of theatre, concert hall, dance hall or other premises suitable for the giving of entertainment.

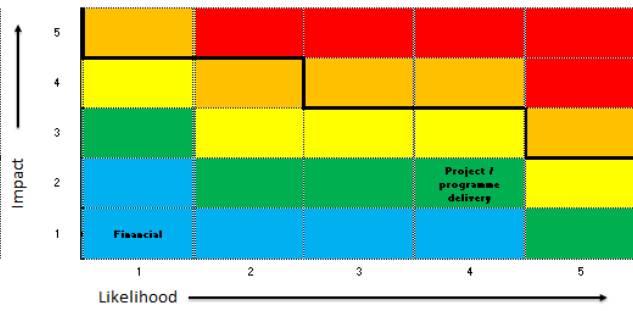
Risk Matrix



INHERENT RISK RATING (Before application of Report Recommendations)



RESIDUAL RISK RATING (After application of Report Recommendations)



Risk Ref	Risk Category	Inherent Risk Rating	Residual Risk Rating
1	Project / programme delivery	10	10
2	Financial	15	1
3	Delivery of Services	0	0
4	Staffing & Capacity	0	0
5	Reputation	0	0
6	Health & Safety	0	0
7	Governance & Legal	0	0

Risk Description	Mediation / Controls
Design, tendering and construction of new car park - programme and project risks including delays, unforeseen work and construction quality	Under the Alternative Development Proposal, the construction project delivery and risk associated with that will be the responsibility of a third party. However, the non-financial risks remain essentially the same
Cost increase risk around Pokge of construction delivery	Under the Alternative Development Proposal, the construction project delivery and risk associated with that will be the responsibility of a third party. SSDC will be fully sheltered from the cost risks
0	0
0	0
0	0
0	0
0	0

Council Plan Implications

35. This project contributes positively across the Council Plan themes – Protecting Core Services, Economy, Environment, Self-reliant communities.

Carbon Emissions and Climate Change Implications

36. There will be no impact on Carbon Emissions and Climate Change Implications if the recommendation is approved.

Equality and Diversity Implications

37. An equality relevance check has been undertaken on this proposal and there are no adverse implications.

Privacy Impact Assessment

38. There are no adverse personal data implications to this report.

Background Papers

January 2015 – District Executive	Notification of an Urgent Executive Decision - Acquisition of the Former Millers Garage Site, Crewkerne
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Yeovil Refresh Public Realm Change of Scope Request (Urgent Item)

Executive Portfolio Holder:	Cllr Peter Gubbins, Yeovil Refresh
Strategic Director:	Jan Gamon, Place and Recovery Peter Paddon, Acting Director of Place and Recovery
Service Manager:	Natalie Fortt, Regeneration Programme Manager
Lead Officer:	Ian Timms, Yeovil Refresh Project Manager
Contact Details:	ian.timms@southsomerset.gov.uk or 01935 462961

Purpose of the Report

1. The report is seeking a change of scope to the public realm workstream of the Yeovil Refresh project. Tenders have been received for all the remaining areas of public realm and in order to remain within the overall approved project budget, the funds for the last area of public realm at Wyndham Street would need to be reallocated to the other larger areas to enable them to continue as planned.
2. The public realm workstream is one of the four key areas of delivery identified for action with the Yeovil Refresh and is a priority project for the Council.

Forward Plan

3. This report did not appear on the District Executive Forward Plan.
4. This report is brought forward under Part 4 of the Council's Constitution: Access to Information Procedure Rules, Point 15: General Exception, and Point 16: Special Urgency. A request for inclusion of an urgent item was submitted and agreed by the Chair of District Executive and also the Scrutiny Committee Vice-Chairs (in the absence of the Chair).
5. An urgent decision is required to enable contracts to be signed based on the recent procurement exercises. There is significant cost pressure relating to materials and labour, the majority of which can be fixed through signing of these contracts. Two key areas of the remaining public realm works would become affordable within the overall agreed budget if the change of scope is agreed. However, delay in signing the contracts would result in increased costs which would exceed the current approved budget.

Public Interest

6. The report seeks a change of scope to the Yeovil Refresh public realm budget. This would enable the agreed budget of £10,329,000 to be used to deliver the public realm plans in Westminster Street, High Street, Borough, Middle Street and adjoining streets and the Triangle public square but would omit Wyndham Street from the current works programme.

7. That District Executive recommend that the Chief Executive agree to reallocate the £769,000 funding currently earmarked for Wyndham Street to the completion of Westminster Street North (Phase 2), Middle Street (and adjoining streets), High Street and The Borough, Yeovil within the Yeovil Refresh public realm budget.

Background

8. The Yeovil Refresh was adopted in late 2018 following a detailed consultation programme. It seeks to regenerate Yeovil Town centre through four key theme areas which together create a comprehensive strategic approach to town centre improvement.
9. This report deals with the public realm theme which seeks to deliver fundamental changes to the core street within the town centre. These streets run from Westminster Street in the Western edge of town to the area of streets around Wyndham Street in the eastern part of the town centre. This is an ambitious plan which will create a shared space environment through High Street, Middle Street and connecting streets. This will be complemented by improvements to the Borough civic space and the delivery of a new public entertainments space at the Triangle.
10. There are a number of aims in delivering these streets which include; the introduction of street trees and planting, improved drainage, decluttering of streets, reduction of the conflict between pedestrians and vehicles, reduction of through traffic and improvement of air quality.

Change of scope of allocated budget

11. The construction of public realm is currently split into a number of different sections which have been subject to tendering using the SSDC Public Realm Framework.
12. The construction of the street sections is split as follows:
 1. Westminster Street South Phase 1 – Contract in place
 2. Westminster Street North Phase 2 – Contract negotiated and awaiting signature
 3. Triangle and Wine Street – Contract in place
 4. Middle Street, High Street and Borough – Contract negotiated and awaiting signature
 5. Wyndham Street area – Tender prices submitted
13. In February 2022, a budget of £10,329,000 was agreed to deliver all of the above sections. The budget also included a contingency sum. The detail used to set this budget was based on pricing from previous tender exercises in September 2021.
14. As members will be aware Midas, one of the contractors within our public realm framework became insolvent in February of this year. This has created a need to re-tender sections 1 and 4. We have also sought prices for section 5.
15. These tender exercises have meant we are now clear on costs for delivering all sections of the public realm. These have significantly inflated due to large rises in material costs,



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broader inflationary pressures and the availability of labour. These changes have been driven by a combination of factors which include the Covid pandemic, the war in Ukraine, high levels of inflation and significant local infrastructure projects such as A303 improvements and Hinkley Point.

16. These prices are not included within this report for commercial sensitivity reasons. However in broad sense we can advise that the allocated budget is sufficient to enable us to deliver sections 1- 4 described above. Section 5 is currently unaffordable within that budget envelope.
17. At this stage we are requesting a change of scope to enable all of the available funding to be utilized on sections 1-4. This change of scope would enable signing of contracts on these sections. There is an urgency around this created by constant price inflation. This decision would allow prices to be agreed and signed in the next few days to secure contracts within the approved budget.
18. However, this would mean pausing planned works in the Wyndham Street area whilst we consider and review the options for delivery. We would propose to bring a further report relating to that area to District Executive in August 2022 outlining the options once they have been fully evaluated.

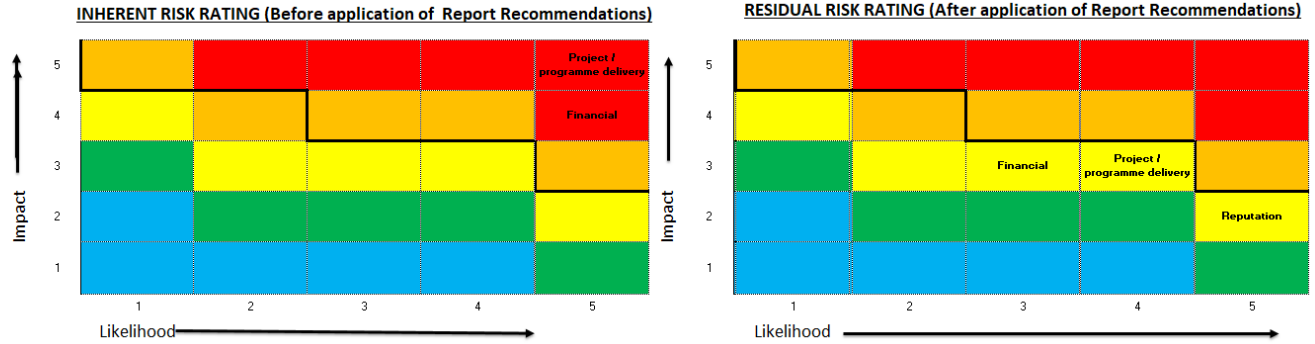
Financial Implications

19. The detail of the tenders remains commercially sensitive at this stage of the procurement process. However, in order to deliver sections 1-4 as detailed above, the full budget allocation of £10,329,000 is required. This includes the contingency sum of £939K detailed as part of the agreed budget and also the £769K funding currently allocated to Wyndham Street.
20. A further report on potential other funding sources for Wyndham Street will be submitted to District Executive in August 2022.
21. Given that there is no overall increase in the project budget required, and that the tenders, if District Executive agrees to these proposals, will be signed before 16th June there is no requirement to seek Somerset County Council's agreement under the Section 24 Directive. The proposals comply with the Finance and Assets Protocol, which is currently in place until the 16th June 2022.

Legal implications and details of Statutory Powers

22. There are no specific issues identified within this report. This report is a change of scope to use agreed budget funds which requires approval by District Executive. This is part of the standard budget management processes of the council.

Risk Matrix



Risk Ref	Risk Category	Inherent Risk Rating	Residual Risk Rating
1	Project / programme delivery	25	15
2	Financial	21	14
3	Delivery of Services	0	0
4	Staffing & Capacity	0	0
5	Reputation	21	11
6	Health & Safety	0	0
7	Governance & Legal	0	0

Risk Description	Mediation / Controls
Unable to deliver all areas of public realm	Reallocate funding to complete 4 sections rather than 5
Current programme of works would exceed agreed budget	Reallocate funding to complete 4 sections rather than 5
0	0
0	0
Unable to deliver a priority project in the council plan	Investigate any other potential funding sources for the remaining area of public realm
0	0
0	0

Council Plan Implications

23. The Yeovil Refresh is a council plan priority for 2022/23. If committee agree the recommendation, it would enable delivery of significant element of that priority.

Carbon Emissions and Climate Change Implications

24. This report seeks a change in the way funding is allocated so does not directly impact this theme. Carbon Emissions and climate change has been taken into account in design of the public realm including the promotion of active travel and an increase in street trees and areas of planting.

Equality and Diversity Implications

25. This report is purely a financial change of scope. Equality and diversity has been considered in all of the projects at design and construction phases. This will continue to be applied but is not directly applicable to this report content.



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<i>An Equality Impact Relevance Check Form has been completed in respect of the Proposal?</i>	Yes
<i>The Impact Relevance Check indicated that a full EIA was required?</i>	No
<i>If an EIA was not required please attach the Impact Relevance Check Form as an Appendix to this report and provide a brief summary of its findings in the comments box below. – Attached</i>	
Additional Comments	
None	

Privacy Impact Assessment

26. There are no identified impacts in this area of assessment related to this report.

Background Papers

27. None

Equality Impact Relevance Check Form



The Public Sector Equality Duty requires us to eliminate discrimination, advance equality of opportunity and foster good relations with protected groups. This tool will identify the equalities relevance of a proposal, and establish whether a full Equality Impact Assessment will be required.

What is the proposal?	
Name of the proposal	Change of Scope Yeovil Refresh Public Realm budget
Type of proposal (new or changed Strategy, policy, project, service or budget):	Adjustment of budget allocation
Brief description of the proposal:	Reallocation of public realm budget to enable 4 of 5 areas to proceed
Name of lead officer:	Ian Timms

You should consider whether the proposal has the potential to negatively impact on citizens or staff in the following ways:

- Access to or participation in a service,
- Levels of representation in our workforce, or
- Reducing quality of life (i.e. health, education, standard of living)

A negative impact is any change that could be considered detrimental. If a negative impact is imposed on any citizens or staff with protected characteristics, the Council has a legal duty to undertake a full Equality Impact Assessment.

Could your proposal negatively impact citizens with protected characteristics? (This includes service users and the wider community)	NO
Could your proposal negatively impact staff with protected characteristics? (i.e. reduction in posts, changes to working hours or locations, changes in pay)	NO

Is a full Equality Impact Assessment required?	NO
If Yes, Please provide a brief description of where there may be negative impacts, and for whom. Then complete a full Equality Impact assessment Form	
If No, Please set out your justification for why not.	
This report deals with budget allocations for the Yeovil Refresh project. This is a change of focus of existing finances. There are no identified impacts linked to the financial allocations. Individual projects within the Yeovil Refresh Project have been subject to EIA's and where required have carried out mitigating works e.g. Blue badge parking. A full EIA is therefore not required.	
Service Director / Manager sign-off and date	N. Fortt 7/6/22
Equalities Officer sign-off and date	Dave Crisfield 8 th June 2022



District Executive Forward Plan

Executive Portfolio Holder: Val Keitch, Leader, Strategy and Housing
Strategic Director: Nicola Hix, Strategy and Support Services
Lead Officer: Angela Cox, Democratic Services Specialist
Contact Details: angela.cox@southsomerset.gov.uk or (01935) 462148

Purpose of the Report

1. This report informs Members of the current Executive Forward Plan, provides information on Portfolio Holder decisions and on consultation documents received by the Council that have been logged on the consultation database.

Public Interest

2. The District Executive Forward Plan lists the reports due to be discussed and decisions due to be made by the Committee within the next few months. The Consultation Database is a list of topics which the Council's view is currently being consulted upon by various outside organisations.

Recommendations

3. That District Executive recommend that the Chief Executive agree to:
 - a) approve the updated Executive Forward Plan for publication as attached at Appendix A

Executive Forward Plan

4. The latest Forward Plan is attached at Appendix A. The timings given for reports to come forward are indicative only, and occasionally may be re scheduled and new items added as new circumstances arise.

Consultation Database

5. The Council has agreed a protocol for processing consultation documents received by the Council. This requires consultation documents received to be logged. There are no current consultations.

Background Papers

6. None.

Appendix A - SSDC Executive Forward Plan

Date of Decision	Decision	Portfolio	Service Director	Contact	Committee(s)
June 2022	Millers Garage Car Park	Portfolio Holder - Economic Development including Commercial Strategy	Director (Support Services & Strategy)	Robert Orrett, Commercial Property. Land & Development Manager	District Executive
June 2022	Briefing on Local Government Reorganisation (Confidential)	Portfolio Holder - Strategy & Housing	Chief Executive	Jane Portman, Chief Executive	District Executive
16 June 2022	Review of Remote Meetings after 8th July 2022	Portfolio Holder - Strategy & Housing	Monitoring Officer	Jill Byron, Monitoring Officer	South Somerset District Council
16 June 2022	Appointment of Members to vacancies on various Council Committees	Portfolio Holder - Strategy & Housing	Monitoring Officer	Jill Byron, Monitoring Officer	South Somerset District Council
16 June 2022	Adoption of the Somerset Council anti-racism statement	Portfolio Holder - Strategy & Housing	Director Place and Recovery	David Crisfield, Specialist (Strategic Planning)	South Somerset District Council
July 2022	Freedom Leisure Annual Review presentation	Portfolio Holder - Health & Well-Being	Director (Support Services & Strategy)	Lynda Pincombe, Specialist (Strategic Planning)	District Executive

Date of Decision	Decision	Portfolio	Service Director	Contact	Committee(s)
July 2022	Phosphates Update	Portfolio Holder - Protecting Core Services	Director Service Delivery	John Hammond, Lead Specialist (Built Environment)	District Executive
July 2022	Capital & Revenue Budget Outturn reports for Quarter 4	Portfolio Holder - Finance, Legal & Democratic Services	Director (Support Services & Strategy)	Karen Watling, Chief Finance Officer (S151 Officer)	District Executive
July 2022	Decision to Proceed to Referendum on the North Cadbury and Yarlington Neighbourhood Plan	Portfolio Holder - Strategy & Housing	Director Support Services & Strategy	Jo Wilkins, Specialist (Strategic Planning)	District Executive
July 2022	Discretionary Energy Support Scheme	Portfolio Holder - Finance, Legal & Democratic Services	Director Service Delivery	Catherine Thompson, Specialist (Benefits)	District Executive
July 2022	Investment Assets Six Monthly update report	Portfolio Holder - Economic Development including Commercial Strategy	Director Commercial Services & Income Generation	Robert Orrett, Commercial Property. Land & Development Manager	District Executive
July 2022	Briefing on Local Government Reorganisation (Confidential)	Portfolio Holder - Strategy & Housing	Chief Executive	Jane Portman, Chief Executive	District Executive
21 July 2022	External Audit Value For Money (VFM) Audit	Portfolio Holder - Finance, Legal & Democratic Services	Chief Finance Officer	Karen Watling, Chief Finance Officer (S151 Officer)	South Somerset District Council

Date of Decision	Decision	Portfolio	Service Director	Contact	Committee(s)
21 July 2022	Statement of Licensing Policy under the Licensing Act 2003	Portfolio Holder - Area North	Director Service Delivery	Michelle James, Principle Licensing Specialist	South Somerset District Council
August 2022	Briefing on Local Government Reorganisation (Confidential)	Portfolio Holder - Strategy & Housing	Chief Executive	Jane Portman, Chief Executive	District Executive
Sept 2022	Revenue Budget Quarter 1 Monitoring Report	Portfolio Holder - Finance, Legal & Democratic Services	Chief Finance Officer	Karen Watling, Chief Finance Officer (S151 Officer)	District Executive
Sept 2022	Capital Budget Quarter 1 Monitoring Report	Portfolio Holder - Finance, Legal & Democratic Services	Chief Finance Officer	Karen Watling, Chief Finance Officer (S151 Officer)	District Executive
Sept 2022	Quarterly Corporate Performance Report	Portfolio Holder - Strategy & Housing	Director (Support Services & Strategy)	Brendan Downes, Lead Specialist - People, Performance & Change	District Executive
Sept 2022	Briefing on Local Government Reorganisation (Confidential)	Portfolio Holder - Strategy & Housing	Chief Executive	Jane Portman, Chief Executive	District Executive
December 2022	Revenue Budget Quarter 2 Monitoring Report	Portfolio Holder - Finance, Legal & Democratic Services	Chief Finance Officer	Karen Watling, Chief Finance Officer (S151 Officer)	District Executive

Date of Decision	Decision	Portfolio	Service Director	Contact	Committee(s)
December 2022	Capital Budget Quarter 2 Monitoring Report	Portfolio Holder - Finance, Legal & Democratic Services	Chief Finance Officer	Karen Watling, Chief Finance Officer (S151 Officer)	District Executive
December 2022	Quarterly Corporate Performance Report	Portfolio Holder - Strategy & Housing	Director (Support Services & Strategy)	Brendan Downes, Lead Specialist - People, Performance & Change	District Executive
TBC	Update on the delivery of the Economic Development Strategy and funding delivery	Portfolio Holder - Economic Development including Commercial Strategy	Director Place and Recovery	Peter Paddon, Acting Director (Place and Recovery)	District Executive

Date of Next Meeting

Members are asked to note that the next meeting of the District Executive will take place on **Thursday, 7th July 2022** as a virtual consultation meeting via Zoom meeting software commencing at 9.30 a.m.

Exclusion of Press and Public

The District Executive is asked to agree that the following Agenda item be considered in Closed Session by virtue of the Local Government Act 1972, Schedule 12A under paragraph 3:

“Information relating to the financial or business affairs of any particular person (including the authority holding that information).”

It is considered that the public interest in maintaining the exemption from the Access to Information Rules outweighs the public interest in disclosing the information.

Briefing on Local Government Reorganisation (Confidential)

Executive Portfolio Holder:	Val Keitch, Strategy and Housing
Chief Executive:	Jane Portman
Strategic Director:	Jan Gamon, Place and Recovery
Lead Officer:	Jan Gamon, Director – Place and Recovery
Contact Details:	Jan.gamon@southsomerset.gov.uk or 01935 462095

The Chief Executive and Director for Place and Recovery will provide Members with a verbal update on any matters relating to the future of Local Government in Somerset.